

Equestrian Rental Information Guide

Overview

- Certificate of insurance is required.
- Proof of 501c3 is required to receive a non-profit rate.
- The daily rate will apply for out of block rentals.
 - Rental timeframes must include set-up, tear-down *and* the amount of time the park venue must be closed to the public. Fees are assessed *per venue*.
- Amenities such as added trash barrels, *power*, access to water and lighting are only available upon request.
 - While electric outlets are available at most shelters, *electricity is not guaranteed*. Park crews work to assure outlets are on; however, many outside factors are beyond our control, such as vandalism, breakers tripping, power outages. *Should you need guaranteed electricity*, please consider using a generator. A generator checklist is required with use of a generator.
- Any rental for commercial use, including commercial photography/videography, must be approved by the Town and will be charged the for-profit rates listed below.
 - Contact jvollertsen@parkeronline.org to request an Annual Photo/Video Permit.
- Visit www.ParkerRec.com/ParkRentals and click the ‘Park & Field Rental Request’ button to complete and submit your request form.

Rental Request Details and Fees

Dec. 1: Equestrian rental requests open for the entire following year to the public.

- Open for use *March 1 – Dec. 31* each year
- Full and half day rentals available
- Practice arena comes with the Rose Taylor arena rental
- One prep of the horse arenas (drag only) is included in the rental fee

Equestrian Rental Fees at Salisbury Equestrian Complex

Location	Non-Profit (Proof of 501(c)3 status required)		General Public		For-Profit	
	1/2 Day Blocks (7am-1pm or 2pm-8pm)*	Daily*	1/2 Day Blocks (7am-1pm or 2pm-8pm)*	Daily*	1/2 Day Blocks (7am-1pm or 2pm-8pm)*	Daily*
Rose Taylor Arena	\$66	\$132	\$79	\$158	\$119	\$238
Rose Taylor Building	\$33	\$66	\$39	\$78	\$59	\$118
Polo Field	\$59	\$118	\$72	\$144	\$106	\$212
White Arena	\$59	\$118	\$72	\$144	\$106	\$212
Lower (NE) Area	\$59	\$118	\$72	\$144	\$106	\$212
Full Rental - All Equestrian Facilities (Excludes Lower (NE) Area)	\$217	\$434	\$262	\$524	\$390	\$780

* The daily rate will apply for out of block rentals.

Add-On Fees

The following fees will be charged for rentals requiring any additional needs from Parks and Recreation staff. Cost estimates are provided upon booking your reservation. However, final costs will be determined by the amount of time and resources spent throughout the rental.

Add-On	Cost	Notes
Lights	\$50/location	One-time fee per rental, per location. Lights are available at Rose Taylor Arena, Light curfew is 10 p.m.
Water	\$50	One-time fee to turn on the tap. Most parks have water available for filling weights, watering animals, etc. Access to drinking water is limited.
Additional Trash cans and removal	\$50	Fee includes all additional cans required for the size of the event.. Rentals that produce an abnormal amount of trash, debris or cleanup will be charged \$50/hour per staff.
Staff Overtime	\$50/hour	Estimates will be provided prior to the rental; final overtime charges will be billed after the event.
Displacement Fees	TBD	Displacement fees are charged back to the renter to cover the cost of additional materials, staff hours, and administrative work (schedule changes, park closures, staff coordination, etc.). Estimates will be provided prior to the rental.
Damage	TBD	Any damage to a park area or equipment caused by the renter will be charged back to their account. The renter will be responsible for the total cost of damages.
Annual Photography/Videography Permit	TBD	Please contact jvollertsen@parkeronline.org for requests.
Community Event Permit	TBD	Rentals requiring additional assistance from Parks and Recreation staff or those that exceed 100 participants may require a Community Event Permit. Read more about Community Event Requirements here.