

# Park and Field Rentals Information Guide

## Overview

- Proof of 501c3 is required to receive a non-profit rate.
- A 10 percent increase (minimum of \$5) will be added to all rentals by non-residents or primarily non-resident groups/teams. Proof of Parker residency (such as a team roster) may be required.
- The daily rate will apply when a rental is eight (8) hours or more.
  - Rental timeframes must include set-up, tear-down *and* the amount of time the park venue must be closed to the public. Fees are assessed *per venue*.
- Amenities such as added trash barrels, *power*, access to water and lighting are only available upon request.
  - While electric outlets are available at most shelters, *electricity is not guaranteed*. Park crews work to assure outlets are on; however, many outside factors are beyond our control, such as vandalism, breakers tripping, power outages. *Should you need guaranteed electricity*, please consider using a generator. A generator waiver must be agreed to at checkout.
- Any rental for commercial use, including commercial photography/videography, must be approved by the Town and will be charged the for-profit rates listed below.
  - Contact [jvollertsen@parkeronline.org](mailto:jvollertsen@parkeronline.org) to request an Annual Photo/Video Permit.
- Visit [www.ParkerRec.com/ParkRentals](http://www.ParkerRec.com/ParkRentals) and click the ‘Park & Field Rental Request’ button to complete and submit your request form.

## Rental Request Details and Fees

**November 1:** Rental requests open for January through June of the following year to the public.

**March 1:** Rental requests open for July through December of the current year to the public.

Ball Fields/Multi-Purpose Fields	<ul style="list-style-type: none"> <li>• Open for use <i>March 1 – Oct. 31</i> each year</li> <li>• A minimum of one and a half (1.5) hours is required per rental</li> </ul>
Tennis/Pickleball Courts	<ul style="list-style-type: none"> <li>• Open for use <i>March 1 – Oct. 31</i> each year</li> <li>• No rental minimum required</li> <li>• One court will always remain open for drop-in play</li> </ul>
Downtown Parks: O’Brien and Discovery	<ul style="list-style-type: none"> <li>• Open for use <i>Jan. 1 – Dec. 31</i> each year</li> <li>• A minimum of two (2) hours is required per rental</li> </ul>
Special Events (Disc Golf Course and Trail Rentals)	<ul style="list-style-type: none"> <li>• Open for use <i>March 1 – Dec. 31</i> each year</li> <li>• Charged by number of participants</li> </ul>
Park Shelters	<ul style="list-style-type: none"> <li>• Open for use <i>March 1 – Dec. 31</i> each year</li> <li>• A minimum of two (2) hours is required per rental</li> <li>• Rental request must be made 72 hours in advance</li> </ul>

### Ball Field, Multi-Purpose Field and Court Rental Fees

Location	Non-Profit		General Public		For-Profit	
	Hourly	Daily*	Hourly	Daily*	Hourly	Daily*
Auburn Hills Multi-Purpose Field	\$21/field	\$246/field	\$25/field	\$301/field	\$36/field	\$438/ field
Bar CCC Ball Field	\$21	\$246	\$25	\$301	\$36	\$438
Iron Horse Ball Fields	\$17/field	\$205/field	\$21/field	\$246/field	\$31/field	\$369/field
Salisbury Ball Fields	\$21/field	\$246/field	\$25/field	\$301/field	\$36/field	\$438/ field
Salisbury Multi-Purpose Field	\$21	\$246	\$25	\$301	\$36	\$438
Stroh Multi-Purpose Fields	\$21/field	\$246/field	\$25/field	\$301/field	\$36/field	\$438/ field
Tallman Meadow Ball Field	\$21	\$246	\$25	\$301	\$36	\$438
Tallman Meadow Multi-Purpose Field	\$21	\$246	\$25	\$301	\$36	\$438
Railbender Tennis Courts	\$11/court	\$137/court	\$14/court	\$164/court	\$21/court	\$246/court
Recreation Center Outdoor Pickleball Courts	\$11/court	\$137/court	\$14/court	\$164/court	\$21/court	\$246/court

### Park Shelter Rental Fees

Location	Non-Profit		General Public		For-Profit	
	Hourly	Daily*	Hourly	Daily*	Hourly	Daily*
Auburn Hills Park Shelter	\$14	\$164	\$17	\$205	\$24	\$287
Bar CCC Park Shelter	\$14	\$164	\$17	\$205	\$24	\$287
McCabe Meadows Shelter	\$14	\$164	\$17	\$205	\$24	\$287
O'Brien Gazebo	\$21	\$246	\$25	\$301	\$36	\$438
Railbender Skate and Tennis Park Shelter	\$14	\$164	\$17	\$205	\$24	\$287
Salisbury Park East Shelter	\$14	\$164	\$17	\$205	\$24	\$287
Salisbury Park West Shelter	\$14	\$164	\$17	\$205	\$24	\$287
Stroh Ranch Soccer Fields East Shelter	\$14	\$164	\$17	\$205	\$24	\$287
Stroh Ranch Soccer Fields West Shelter	\$14	\$164	\$17	\$205	\$24	\$287
Tallman Meadow Park Shelter	\$21	\$246	\$25	\$301	\$36	\$438

### Downtown Parks: O'Brien and Discovery Park Rental Overview and Fees

- The Town may limit the number of events/rentals hosted in downtown parks.
- Any rental that requires majority use of downtown park parking lots will be required to pay the full park rental fee and submit an event application through the Town.
- The [Town of Parker Noise Ordinance](#) (Ord. 5.59.2 §6, 2021) applies to all renters. *Community events approved by the Town may be exempted from the limitations on time and decibel levels as part of the review and approval process for a Community Event Permit.*

#### **O'Brien Park**

- Full park rentals are not permitted during the months that H2O'Brien Pool is open for use (generally Memorial Day to Labor Day). Some exceptions, as granted by the Town, do exist.

**Discovery Park**

- Any renter requiring theatrical or audio assistance, must coordinate with the Town of Parker Cultural Department for staffing availability and fees.
- Any rental that requires exclusive use of the lawn *and* band shell will be required to pay the Full Park Rental fee.
- Contact Nateal Wiepert at [nwiepert@parkeronline.org](mailto:nwiepert@parkeronline.org) for questions regarding rentals at the Parker Ice Trail.

Location	Non-Profit		General Public		For-Profit	
	Hourly	Daily*	Hourly	Daily*	Hourly	Daily*
O'Brien Ball Field	\$21	\$246	\$25	\$301	\$36	\$438
O'Brien Multi-Purpose Field	\$21/field	\$246/field	\$25/field	\$301/field	\$36/field	\$438/ field
O'Brien Gazebo	\$21	\$246	\$25	\$301	\$36	\$438
O'Brien Park – Full Park	\$91	\$1,094	\$109	\$1,313	\$160	\$1,915
Discovery – Band Shell	\$57	\$684	\$68	\$821	\$100	\$1,204
Discovery – Lawn	\$68	\$821	\$82	\$985	\$120	\$1,436
Discovery – Full Park	\$137	\$1,642	\$164	\$1,970	\$239	\$2,873

**Special Event, Disc Golf and Trail Rental Overview and Fees**

**Westcreek Disc Golf Course**

- Only one (1) rental per month will be allowed.
  - Rental requests are based on first-come, first-served historical reference and flexibility of rental.
  - The rental permit includes exclusive use of the shelter.

**Trail Events (5/10K, Cross Country Meets, Bike Races, etc.)**

- Trails remain open to the public, regardless of the event.

	Non-Profit	General Public	For Profit
<b>Westcreek Disc Golf Course</b>	\$2 per participant	\$3 per participant	\$4 per participant
<b>Trail Use</b>			
1-99 Trail Users	\$100	\$115	\$400
100-299 Trail Users	\$200	\$230	\$800
300-599 Trail Users	\$400	\$460	\$1600
600-999 Trail Users	\$600	\$690	\$3200
1000+ Trail Users	Contact Administration		

**Add-On Fees**

The following fees will be charged for rentals requiring any additional needs from Parks and Recreation staff. Cost estimates are provided upon booking your reservation. However, final costs will be determined by the amount of time and resources spent throughout the rental.

Add-On	Cost	Notes
<b>Set Bases (Ball Fields)</b>	\$10	Bases are set for team practices <i>upon request only</i> .
<b>Ball Field Prep (line and drag)</b>	\$35/field per prep	If additional preps require overtime from staff, overtime will be charged at \$50/hour per staff.
<b>Ball Field Prep (drag only)</b>	\$18/field per prep	If additional preps require overtime from staff, overtime will be charged at \$50/hour per staff.

<b>Lights</b>	\$35/location	One-time fee per rental, per location. Lights are available at Salisbury Fields, O'Brien Field, Rose Taylor Arena, Tennis Courts, Pickleball Courts. <i>There is no charge for light use on the Pickleball or Tennis Courts. <b>Light curfew is 10 p.m.</b></i>
<b>Water</b>	\$50	One-time fee to turn on the tap. Most parks have water available for filling weights, watering animals, etc. Access to drinking water is limited.
<b>Additional Trash cans and removal (3 are included)</b>	\$50	Fee includes all additional cans required for the size of the event. <b><i>Renters may request Parks staff to remove trash during the event for a fee of \$50/hour, per staff required.</i></b> Rentals that produce an abnormal amount of trash, debris or cleanup will be charged \$50/hour per staff.
<b>Staff Overtime</b>	\$50/hour	Estimates will be provided prior to the rental; final overtime charges will be billed after the event.
<b>Displacement Fees</b>	TBD	Displacement fees are charged back to the renter to cover the cost of additional materials, staff hours, and administrative work (schedule changes, park closures, staff coordination, etc.). Estimates will be provided prior to the rental.
<b>Damage</b>	TBD	Any damage to a park area or equipment caused by the renter will be charged back to their account. The renter will be responsible for the total cost of damages.
<b>Annual Photography/Videography Permit</b>	TBD	Please contact <a href="mailto:jvollertsen@parkeronline.org">jvollertsen@parkeronline.org</a> for requests.
<b>Community Event Permit</b>	TBD	Rentals requiring additional assistance from Parks and Recreation staff or those that exceed 100 participants may require a Community Event Permit. <a href="#">Read more about Community Event Requirements here.</a>